



# PURCHASE ORDER

## MARIANO MARCOS STATE UNIVERSITY

City of Batac 2906 Ilocos Norte

Supplier : N. CORPUZ ENTERPRISES, INC	P.O. No. : 07308603-2021-11-685
Address : Laoag City	Date : November 05, 2021
TIN : 000-228-445-000	Mode of Procurement: Shopping

Gentlemen: PR No. 2021-10-174 (07308603) - TES (E.Gagni)  
 Please furnish this Office the following articles subject to the terms and conditions contained herein:

Place of Delivery : MMSU, City of Batac	Delivery Term : FOB Destination
Date of Delivery : Within 20 calendar days upon receipt of P.O.	Payment Term : N/30

Stock/ Property No.	Unit	Description	Quantity	Unit Cost	Amount
14111507-PP-C01	ream	PAPER, Multi-Purpose (COPY) A4 size, 70gsm	50	170.00	8,500.00
14111507-PP-C02	ream	PAPER, Multi-Purpose (COPY) legal size, 70gsm	50	190.00	9,500.00
OSD-112-278	pc	Sign pen, black	50	24.00	1,200.00
OSD-112-275	pc	Sign pen, blue	50	24.00	1,200.00
OSD-112-062	pc	BALLPEN, black	50	5.75	287.50
OSD-112-065	pc	BALLPEN, blue	50	5.75	287.50
44103105-EP-B17	btl	Epson Ink 664, Black	12	245.00	2,940.00
PPS-181-064	btl	Epson Ink 003, Black	12	245.00	2,940.00
PPS-181-028	btl	Brother Ink DCP-T710W, Cyan BT5000C	6	350.00	2,100.00
PPS-181-027	btl	Brother Ink DCP-T710W, Magenta BT5000M	6	350.00	2,100.00
PPS-181-026	btl	Brother Ink DCP-T710W, Yellow BT5000Y	6	350.00	2,100.00
				<b>Total</b>	<b>33,155.00</b>

**(Total Amount in Words):** Thirty-Three Thousand One Hundred Fifty-Five Pesos Only

In case of failure to make the full delivery within the time specified above, a penalty of one-tenth (1/10) of one percent for every day of delay shall be imposed on the undelivered item/s.

Mariano Marcos State University  
 BY AUTHORITY OF THE PRESIDENT

Conforme:

Very truly yours,

PRIMA FRANCO  
 Vice President for Academic Affairs

Signature over Printed Name of Supplier

**SHIRLEY C. AGRUPIS**  
 President

11/11/21  
 Date

Fund Cluster : 07308603

ORS/BURS No. : 184-21-11-1171

Funds Available : \_\_\_\_\_

Date of the ORS/BURS: \_\_\_\_\_

Amount : \_\_\_\_\_

**IMELDA C. CORPUZ**  
 Chief, Accounting Office